



# DAYANANDA SAGAR UNIVERSITY

SHAVIGE MALLESHWARA HILLS  
KUMARASWAMY LAYOUT  
BENGALURU – 560 111, KARNATAKA  
Web : [www.dsu.edu.in](http://www.dsu.edu.in)

## **STATUTES**

As Approved in 14th BOG Meeting  
Held on 03.09.2020  
W.E.F. 02.11.2020

# **DAYANANDA SAGAR UNIVERSITY**

SHAVIGE MALLESHWARA HILLS,  
KUMARASWAMY LAYOUT,  
BENGALURU – 560 111, KARNATAKA.



## **STATUTES**

**AS APPROVED IN 14<sup>TH</sup> BOG MEETING, HELD ON 03.09.2020**

**W.E.F 02.11.2020**

# CONTENTS

<b>CHAPTERS</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
<b>CHAPTER I</b>	<b>GENERAL PROVISIONS</b>	<b>1 - 4</b>
<b>CHAPTER II</b>	<b>UNIVERSITY GOVERNANCE - AUTHORITIES OF THE UNIVERSITY</b>	<b>5 - 19</b>
<b>CHAPTER III</b>	<b>UNIVERSITY GOVERNANCE - OFFICERS</b>	<b>20 - 27</b>
<b>CHAPTER IV</b>	<b>OPERATION AND MAINTENANCE OF FUNDS</b>	<b>28</b>
<b>CHAPTER V</b>	<b>ADMISSION, FEE AND OTHER STUDENT MATTERS</b>	<b>29 - 30</b>
<b>CHAPTER VI</b>	<b>APPOINTMENTS AND SERVICE CONDITIONS</b>	<b>31 - 34</b>
<b>CHAPTER VII</b>	<b>MISCELLANEOUS AND OTHER PROVISIONS</b>	<b>35 - 42</b>

**CHAPTER I**

**GENERAL PROVISIONS**

**1.0** These Statutes shall be called as the Statutes of the Dayananda Sagar University.

**DEFINITIONS**

**2.0** In these Statutes the following terms shall have the meanings given below.

**2.1** "Act" means the DAYANANDA SAGAR UNIVERSITY ACT, 2012; (Karnataka Act No. 20 of 2013).

**2.2** "Academic Council" means the Academic Council of the University constituted as per Section 25 of the Act.

**2.3** "Academic Year" means the period of 12 consecutive months normally commencing in the month of August each year or any other period as determined by the Board of Governors.

**2.4** "Academic Staff" means any person or persons imparting instructions or supervising research activities in the University and includes Faculty members comprising of professors, associate professors, assistant professors and such other officers and / or other posts of the University as may be treated at par with Academic Staff by the Board of Management from time to time.

**2.5** "Academic Unit" means either a School, Department, Centre, Cell or a similar body of the University designated as such by the Board of Governors.

**2.6** "Authorities" mean the authorities defined as per Section 22 of the Act.

**2.7** "Board of Governors" means the Board of Governors constituted as per Section 23 of the Act, hereinafter called the "Board".

**2.8** "Board of Management" means the Board of Management constituted as per Section 24 of the Act.

**2.9** "Campus" means the Campus of the University wherever established and maintained by the University.

**2.10** "Chancellor" means the Chancellor of the University, appointed as per Section 15 of the Act.

**2.11** "Committee" means the Committee/s formed by the various Authorities or Officers of the University, as per Section 22 (vi) and 43 of the Act.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- 2.12 "Contract" means an agreement entered in writing between the University through its authorized representative and an individual / an organization through him / their authorized representative/s.
- 2.13 "Convocation" means the Convocation of the University where Degrees, Honorary Degrees, Diplomas, Academic Distinctions and Certificates are awarded.
- 2.14 "Dean" means the Dean of a School.
- 2.15 "Dean of Research" means Dean of Research appointed as per Section 21 of the Act.
- 2.16 "Degree" means Degree awarded by the University with / without specialization as per the Regulations of the University.
- 2.17 "Estate Committee" means Estate Committee of the University constituted as per Section 22 (vi) of the Act.
- 2.18 "Ex-Officio Member" means a person who is a member of an Authority or any other body / committee of the University by virtue of his office / position outside or within the University.
- 2.19 "Finance Committee" means the Finance Committee constituted as per Section 27 of the Act.
- 2.20 "Finance Officer" means The Finance Officer appointed as per Section 20 of the Act.
- 2.21 "Financial Year" means the period commencing on 1st of April of each year and concluding at the end of 31st March of the following year.
- 2.22 "Government" means the Government of Karnataka.
- 2.23 "Prescribed" means prescribed by the University under the Act, Statutes, Guidelines, Rules and Regulations.
- 2.24 "Pro - Chancellor" means the Pro - Chancellor appointed pursuant to statute/s of the University as per Section 32 of the Act.
- 2.25 "Pro-Vice-Chancellor" means Pro-Vice-Chancellor/s of the University appointed as per Section 17 of the Act.
- 2.26 "Pro Visitor" means the Pro Visitor of the University as defined as per Section 14 of the Act.
- 2.27 "Registrar" means the Registrar of the University appointed as per Section 19 of the Act.
- 2.28 "Regulation" means the Regulation of the University as per Section 35 of the Act.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- 2.29 "Regulatory Body or Bodies" means any one of, or collectively, the University Grants Commission (UGC), All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), the Pharmacy Council of India (PCI) or such other similar Regulatory Bodies which may be notified from time to time by the GOK or GOI.
- 2.30 "Research and Innovation Council" means the Research and Innovation Council constituted as per Section 26 of the Act.
- 2.31 "Sponsoring Body" means the Mahatma Gandhi Vidya Peetha Trust.
- 2.32 "State" means the State of Karnataka.
- 2.33 "Statute" means a Statute of the University made or revised by the Board, in accordance with the provisions of Section 32 of the Act.
- 2.34 "Trust" means the Mahatma Gandhi Vidya Peetha Trust.
- 2.35 "UGC" means the University Grants Commission, New Delhi.
- 2.36 "University" means the Dayananda Sagar University.
- 2.37 "Union Government" means the Government of India.
- 2.38 "Vice-Chancellor" means the Vice-Chancellor appointed as per Section 16 of the Act.
- 2.39 "Visitor" means the Visitor of the University as defined in Section 13 of the Act.
- 2.40 Unless expressly intended or provided otherwise, words and expressions used in these Statutes shall carry the same meaning as in the Act.
- 2.41 A schedule appended to a Statute forms an integral part of the Statute to which it is appended.
- 2.42 Words in the singular shall include the plural and words in the plural shall include the singular as and when applicable.
- 2.43 Words denoting the masculine gender shall include the feminine intent gender and vice versa.

#### COMMENCEMENT

- 3.0 These Statutes shall come into force on such date after approval of the same by the Board and notified by the University.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**LOCATIONS**

**4.0 Registered Office:**

The Registered Office of the University shall be: Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru - 560 111, Karnataka, India.

**4.1 Campuses:**

The Campuses of the University shall be located at

- (i) Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru - 560 078, Karnataka State, India;
- (ii) Hosur Main Road, Kudlu Gate, Hongasandra Village, Begur Hobli, Bengaluru - 560 068, Karnataka State, India;
- (iii) Devarakaggalahalli Village, Harohalli Hobli, Kanakapura Taluk, Ramanagara District - 562 112, Karnataka State, India.



CHAPTER II

UNIVERSITY GOVERNANCE

AUTHORITIES OF THE UNIVERSITY

- 5.0 In exercise of the powers conferred as per Section 22 of the Act, the University shall have the following Authorities.
- (i) The Board of Governors
  - (ii) The Board of Management
  - (iii) The Academic Council
  - (iv) The Research and Innovation Council
  - (v) The Finance Committee
  - (vi) The Estate Committee \* For convenience of operations university may consider constituting Estate Committee in the future years.

BOARD OF GOVERNORS

- 6.0 The Board shall consist of the following members: The Board shall consist of the following members:

(i)	The Chancellor	Chairperson
(ii)	The Pro Chancellor (One of 3 persons nominated by the Sponsoring Body)	Member
(iii)	The Vice-Chancellor	Member
(iv)	The Principal Secretary / Secretary to the State Government in the Higher Education or by his nominee not below the rank of Deputy Secretary	Member
(v)	The Principal Secretary / Secretary to the Government in the Medical Education or by his nominee not below the rank of Deputy Secretary	Member
(vi)	One expert from the field of management, finance or any other specialization, including administration to be nominated by the State Government	Member
(vii)	One eminent educationist nominee of the University Grants Commission	Member
(viii)	Three persons nominated by the Sponsoring Body of whom one shall be a woman	Member/s
(ix)	Pro Vice-Chancellor/s	Non-voting Member;
(x)	The Registrar	Non-voting Member Secretary

As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020



- 6.1 The first Board shall be constituted by the Sponsoring Body and the Chancellor, as per Section 11 and 46 of the Act.
- 6.2 The tenure of office of the members of Board shall be for a period of three years from the date of its constitution.
- 6.3 If a member (other than ex-Officio) of the Board fails to attend three consecutive meetings without seeking leave of absence, then he shall cease to be the member of the Board.

**TEMPORARY VACANCY**

- 6.4 In case of occurrence of casual vacancy / vacancies among members of the Board, it may be filled in accordance with Section 44 of the Act.

**POWERS AND RESPONSIBILITIES OF THE BOARD**

- 6.5 The Board is the Principal Governing and policy-making body of the University and shall have the following powers and responsibilities:-
- (i) To lay down policies to be pursued by the University;
  - (ii) To approve the Budget and Annual Report of the University;
  - (iii) To make new or additional Statutes or amend or repeal the earlier Statutes and Rules, Regulations;
  - (iv) To review decisions of the other Authorities of the University;
  - (v) To appoint the Statutory Auditors of the University;
  - (vi) To approve proposals for submission to the Government;
  - (vii) To nominate members to the Fee Regulation Committee;
  - (viii) To take decision about voluntary winding up of the University;
  - (ix) To take such decisions and steps as are found desirable for effectively carrying out the objects of the University;
  - (x) The Board shall have powers to create, abolish, re-structure, and / or abort schools / faculty, categories of different cadres, individual posts from time to time, on the recommendation of Board of Management.
- 6.6 The Board is empowered to constitute committee/s consisting of such members of Board or otherwise and having such powers as it deems fit.

**ORDINARY MEETINGS**

- 6.7 The Board shall meet at least three times in each financial year on dates that the Chancellor will determine from time to time and at such place as decided from time to time.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

### **SPECIAL MEETINGS**

- 6.8 The Chancellor may call for a special meeting of the Board whenever it is deemed necessary.

### **NOTICE AND AGENDA FOR MEETINGS OF BOARD**

- 6.9 Not less than fourteen days' notice, in writing, of the date and place of each meeting of the Board must be given to each of the member.
- 6.10 Normal agenda of the meeting of the Board shall be sent to each of the member of the Board in print or electronic form, at least three days prior to the date of the meeting.

### **QUORUM**

- 6.11 The quorum for meetings of the Board shall be three members physically present and voting at such meeting.  
Provided that the presence of either the Chancellor or any one of the nominees of the Sponsoring Body, shall be necessary to form the quorum for any meeting of the Board.

### **CHAIRPERSON**

- 6.12 (i) All meetings of the Board shall be chaired by the Chancellor;
- (ii) In his absence, the Chancellor may nominate any one of the Members of the Board to Chair the meeting. If the Chancellor does not nominate any person to Chair such a meeting, the members present in the meeting of the Board shall elect a Chairperson, for that meeting only, from among themselves by a simple majority.

### **HOW MATTERS ARE DECIDED**

- 6.13 (i) All matters which come before a meeting of the Board of Governors must be decided by a simple majority of the voting members present;
- (ii) The Chairman at any meeting has an additional casting vote which can be exercised to decide matters when required.

### **RESOLUTION BY CIRCULATION**

- 6.14 A resolution may be proposed by Chancellor or approved by him, for circulation amongst

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

the members of the Board for approval. If a majority of the members approve the circulated resolution, it shall be deemed to have been passed at a meeting. However, the said resolution shall be placed before the subsequent meeting of Board, for confirmation.

### ATTENDANCE OF THE MEETINGS

- 6.15 Meeting of the Board may be held by utilizing medium or combination of methods of communication:
- (i) By Conference call;
  - (ii) By Web based means of communication (including skype or equivalent);
  - (iii) By video conference;
  - (iv) By such other means of communication that may be approved from time to time.

### BOARD OF MANAGEMENT

7.0 The Board of Management shall consist of the following members:

- |       |   |             |
|-------|---|-------------|
| (i)   | The Vice-Chancellor                                       | Chairperson |
| (ii)  | The Pro – Vice-Chancellor/s                               | Member/s    |
| (iii) | Two nominees of the Sponsoring Body                       | Member/s    |
| (iv)  | Two Deans of the Schools nominated by the Vice-Chancellor | Member/s    |
| (v)   | The Registrar   | Secretary   |

7.1 The First Board of Management shall be constituted by the Chancellor, as per Section 46 of the Act.

### TENURE

- 7.2
- (i) The tenure of office of the members of Board of Management shall be three years from the date of appointment;
  - (ii) The membership of the nominated Deans shall be co-terminus with the status of Deanship;
  - (iii) However, if a member (other than Ex-Officio) of the Board fails to attend three consecutive meetings without seeking leave of absence, then he / she ceases to be the member of the Board of Management.

### TEMPORARY VACANCY

7.3 In case of occurrence of casual vacancy / vacancies among members, it may be filled in accordance with Section 44 of the Act.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**POWERS AND RESPONSIBILITIES OF THE BOARD OF MANAGEMENT**

- 7.4
- (i) The Board of Management, being the Executive Body of the University, shall have the powers necessary to carry out the functions of the University;
  - (ii) The Board of Management shall, subject to the control of the Board, manage and administer the revenues and properties of the University and conduct all the administrative affairs of the University not otherwise provided for;
  - (iii) The Board of Management shall have the following additional powers and responsibilities:
    - (a) To frame, amend / alter or repeal any new / existing rules, regulations, guidelines, manuals, etc. of the University;
    - (b) To propose the first Statutes to the Board for its appro
    - (c) To advise the Academic Council and Research and Innovation Council in matters which has bearing on the administration and management of the University;
    - (d) To determine University fees for all academic activities;
    - (e) To accept, reject or refer back any recommendation made by the Academic Council or the Research and Innovation Council provided that no such recommendation may be rejected unless the Academic Council or the Research & Innovation Council, as the case may be, is informed of the reasons for such rejection and is given an opportunity to comment thereon to the Board of Management;
    - (f) To exercise such other powers and perform such other duties as may be prescribed by Board;
  - (iv) As per Section 43 of the Act, the Board of Management is empowered to constitute committee/s consisting of such members of Board of Management or otherwise and having such powers as it deems fit.

**MEETINGS**

- 7.5 (i) Ordinary Meetings:

The Board of Management shall meet as many times as required, but at least 3

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- times in year.  
(ii) Special Meetings:

The Vice-Chancellor may call for a special meeting of the Board of Management as deemed necessary.

### **QUORUM**

- 7.6 The quorum for meetings of the Board of Management shall be at least three members present and voting at such meeting.  
Provided that the presence of either the Vice-Chancellor or any one of the nominees of the Sponsoring Body, shall always be necessary to form the quorum of any meeting of the Board of Management.
- 7.7 All meetings of the Board of Management shall be chaired by the Vice-Chancellor. In his absence the Sponsoring Body, may nominate any one of the Members of the Board of Management to chair the said meeting. If the Sponsoring Body has not made any nomination, then it shall be chaired by any other member elected by the members present in that meeting.

### **HOW MATTERS ARE DECIDED**

- 7.8 (i) All matters which come before any meeting of the Board of Management must be decided by a simple majority of the members present;
- (ii) The Chairman at any meeting has a vote and, in the case of an equality of votes, a casting vote;
- (iii) In the event of a conflict of opinion, at a meeting of the Board of Management, the issue shall be referred to the Chancellor and his decision shall be final and binding on the University.

### **RESOLUTIONS BY CIRCULATION**

- 7.9 (i) Under extraordinary circumstances, a resolution may be proposed by Vice-Chancellor or approved by him, for circulation among the members of the Board of management for approval. If a majority of the members approve the circulated resolution, it shall be deemed to have been passed at a meeting;
- (ii) However, the said resolution shall be placed before the subsequent meeting of Board of management, for confirmation.

- 7.10 All the minutes of the Board of Management shall compulsorily be reported to the Board.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**ATTENDANCE AT MEETINGS**

- 7.11 Meeting of the Board may be held by utilizing medium or combination of methods of communication:
- (i) By Conference call;
  - (ii) By Web based means of communication (including skype or equivalent);
  - (iii) By video conference;
  - (iv) By such other means of communication that may be approved from time to time.

**ACADEMIC COUNCIL**

8.0 The Academic Council is the principal, academic policy-making body of the University. The Academic Council shall, subject to the provisions of the Act, Statutes, and Regulations has control over and responsibility for the maintenance of standards of instruction, education and examinations and conferment of under graduate and post-graduate degrees, research degrees, diplomas and other awards and titles in the University. It shall coordinate and exercise general supervision over the academic policies of the University.

- 8.1 (i) The Academic Council shall consist of the following:
- |     |   |             |
|-----|---|-------------|
| (a) | The Vice-Chancellor   | Chairperson |
| (b) | Pro - Vice-Chancellor/s   | Member/s    |
| (c) | All Deans of Schools  | Member/s    |
| (d) | Up to Ten persons of eminence to be nominated by the Vice-Chancellor in consultation with the Chancellor, from amongst eminent academicians, industrialists, scientific / technological / management professionals and social sciences who have made a mark by their body of work in their respective professions | Member/s    |
| (e) | Two alumni of the University to be nominated by the Vice-Chancellor in consultation with the Chancellor   | Member/s    |
| (f) | One Professor from each of the School of the University, to be nominated by the Vice-Chancellor   | Member/s    |
| (g) | The Registrar   | Secretary   |
- (ii) The First Academic Council shall be constituted by the Chancellor in accordance with Section 46 of the Act.

**TENURE**

- 8.2 (i) The tenure of office of the members of Academic Council shall be three years from date of appointment;
- (ii) The membership of the nominated Deans shall be co-terminus with the status of

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



Deanship;

- (iii) However, if a member of the Academic Council fails to attend 3 consecutive meetings without seeking leave of absence, then he / she ceases to be the member of the Academic Council.

#### **TEMPORARY VACANCY**

- 8.3** A Temporary vacancy, arising in the Academic Council, from amongst the Nominated Members, may be filled by the Chairperson, in consultation with the Chancellor, and such member shall hold office for the remaining period of the current term of the Member who has vacated office.

#### **POWERS AND RESPONSIBILITIES OF THE ACADEMIC COUNCIL**

- 8.4**
- (i) The Academic Council shall have the powers to coordinate and exercise general supervision over the academic policies, programmes and activities of the University;
- (ii) The Academic Council shall be responsible for fixing the quality standards and interpretation of the academic activities of the University;
- (iii) The Academic Council shall have powers to recommend award of degrees, diplomas, certificates and other academic distinctions to person/s, who qualify themselves for award, after successful completion of the requirement of the award;
- (iv) The Academic Council shall have powers to recommend award of Honorary Degrees to eminent personalities;
- (v) The Academic Council shall have powers to prescribe the qualifications for making admissions to various programmes in the University;
- (vi) The Academic Council shall have powers to constitute committee such as Board of Studies, Board of Examiners and other committees as required;
- (vii) The Academic Council shall have powers to recommend repeal or withdraw any degree / diploma / certificate / any other award of the University. However, it shall seek the approval of the Board in all such matters;
- (viii) The Academic Council may, by resolution, constitute and appoint any Committee/s with such membership and on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Academic Council at any time.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



**MEETINGS**

**8.5 (i) Ordinary Meetings:**

The Academic Council shall meet as many times as required, but at least three times in a year.

**(ii) Special Meetings:**

The Vice-Chancellor may call for a special meeting of the Academic Council if necessary.

**QUORUM**

**8.6** The quorum for meetings of the Academic Council shall be at least Nine members present and voting at such meeting.

Provided that the presence of either the Vice-Chancellor or any one of the nominees of the Vice-Chancellor, shall always be necessary to form the quorum of any meeting of the Academic Council.

**RESEARCH AND INNOVATION COUNCIL**

**9.0** The Research and Innovation Council is the principal authority to organize, promote and disseminate research related activities in the University.

- 9.1 (i)** The Research and Innovation Council shall consist of the following Members:
- |  |                  |
|--|------------------|
| (a) The Vice-Chancellor  | Chairperson      |
| (b) Pro - Vice-Chancellor/s  | Member/s         |
| (c) The Registrar  | Member           |
| (d) All Dean/s of Schools  | Member/s         |
| (e) Up to five External Members being eminent Academicians, Research and industry experts to be appointed by the Vice-Chancellor in consultation with the Chancellor | Member/s         |
| (f) Dean of Research   | Member Secretary |

- (ii)** The First Research & Innovation Council shall be constituted by the Chancellor in accordance with Section 46 (iii) of the Act.

**TENURE**

- 9.2 (i)** The tenure of office of the members of Research and Innovation Council shall be three years from date of appointment;
- (ii)** The membership of the nominated Deans shall be co-terminus with the status of Deanship;

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- (iii) However, if a member of the Research and Innovation Council fails to attend three consecutive meetings without seeking leave of absence, then he / she ceases to be the member of the Research and Innovation Council.

#### TEMPORARY VACANCY

- 9.3 A temporary vacancy, arising in the Research & Innovation Council, from amongst the appointed Members, may be filled by the Chairperson, in consultation with the Chancellor, and such member shall hold office for the remaining period of the current term of the Member who has vacated office.

#### POWERS AND RESPONSIBILITIES OF THE RESEARCH & INNOVATION COUNCIL

- 9.4 The Research and Innovation Council shall be principally responsible for all research and development and innovation activities of the University and will be
- (i) responsible for the formulation of research and innovation policies and guidelines of the University;
- (ii) The Research and Innovation Council shall involve in following activities:
- (a) To foster research activities and also dissemination of research results;
  - (b) To coordinate and promote research culture of the University;
  - (c) To formulate, coordinate and supervise the involvement of the University in activities such as lifelong learning, industrial research, innovation and IP related issues;
  - (d) To coordinate and manage sponsored research projects of the University;
  - (e) To coordinate and manage activities of the University in respect of collaborative programmes with other institutions / industries, within or outside the country.
- (iii) The Research & Innovation Council may, by resolution, constitute and appoint any Committees with such membership and on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Research & Innovation Council at any time.

#### MEETINGS

- 9.5 (i) Ordinary Meetings:
- The Research & Innovation Council shall meet as many times as required, but at least three times in year.
- (ii) Special Meetings:
- The Vice-Chancellor may call for a special meeting of the Research & Innovation Council if necessary.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

## QUORUM

- 9.6 The quorum for meetings of the Research & Innovation Council shall be at least Seven members present and voting at such meeting.  
Provided that the presence of either the Vice-Chancellor or any one of the nominees of the Vice-Chancellor, shall always be necessary to form the quorum of any meeting of the Research & Innovation Council.

## FINANCE COMMITTEE

- 10.0 The Finance Committee shall be the principal financial body of the University and shall exercise general supervision over the financial matters of the University.
- 10.1 (i) The Finance Committee shall consist of the following:
- |     |  |             |
|-----|--|-------------|
| (a) | The Chancellor or The Pro - Chancellor | Chairperson |
| (b) | The Vice-Chancellor                    | Member      |
| (c) | The Registrar                          | Member      |
| (d) | One nominee of the Sponsoring Body     | Member      |
| (e) | One nominee of the Board               | Member      |
| (f) | The Finance Officer                    | Secretary   |
- (ii) The First Finance Committee shall be constituted by the Chancellor in accordance with 46 (iii) of the Act.

## TENURE

- 10.2 (i) The tenure of office of the members of Finance Committee shall be three years from date of appointment.
- (ii) However, if a member of the Finance Committee fails to attend three consecutive meetings without seeking leave of absence, then he / she ceases to be the member of the Finance Committee.

## TEMPORARY VACANCY

- 10.3 A Temporary Vacancy, arising in the Finance Committee, from amongst the Nominated Members, may be filled by the appropriate authority.

## POWERS AND RESPONSIBILITIES OF THE FINANCE COMMITTEE

- 10.4 (i) The Finance Committee shall be the principal financial body of the University and shall exercise general supervision over the financial matters of the University;
- (ii) The Finance Committee shall examine, scrutinize the annual budget and annual
- As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

accounts of the University and report the same to Board;

(iii) The Finance Committee shall give its views / recommendations suo-moto or on the request Board or Vice-Chancellor on issues relating to financial affairs of the University;

(iv) The Finance Committee shall provide advice, prepare guidelines and processes for mobilization of resources for the University;

(v) The Finance Committee shall perform any other duties assigned to it by the Board;

(vi) The Finance Committee shall be responsible for laying down policy formulation on investments of surplus funds of the University, through an investment committee or otherwise;

(vii) The Finance Committee with the approval of the Board, may borrow money by way of mortgage, overdraft or otherwise from an approved financial institution / bank and for this purpose enter into and perform financial arrangements with such lending institutions / banks;

(viii) The Finance Committee may, by resolution, constitute and appoint any Committee or Committees with such membership on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Finance Committee at any time.

#### MEETINGS

10.5 (i) Ordinary Meetings:

The Finance Committee shall meet as many times as required, but at least three times in a year.

(ii) Special Meetings:

The Chancellor may call for a special meeting of the Finance Committee if necessary.

#### QUORUM

10.6 The quorum for meetings of the Finance Committee shall be at least Three members present and voting at such meeting.

Provided that the presence of either the Chancellor or any one of the nominees of the Sponsoring Body, shall always be necessary to form the quorum of any meeting of the Finance Committee.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**ESTATE COMMITTEE**

**11.0** The Estate Committee shall be the principal body of the University, dealing with all matters pertaining to physical and infrastructural facilities in the University including estates, construction, maintenance etc.

**11.1** The Estate Committee shall consist of the following:

- |       |  |                  |
|-------|--|------------------|
| (i)   | The Pro - Chancellor                           | Chairperson      |
| (ii)  | The Vice-Chancellor                            | Member           |
| (iii) | Two nominees of the Sponsoring Body            | Member/s         |
| (iv)  | The Finance Officer                            | Member           |
| (v)   | One nominee of the Board                       | Member           |
| (vi)  | Three experts nominated by the Vice-Chancellor | Member/s         |
| (vii) | The Registrar                                  | Member Secretary |

**TENURE**

- 11.2**
- (i) The tenure of office of the members of Estate Committee shall be three years from date of appointment;
  - (ii) The membership of the nominated members shall be co-terminus with the status of the nominating body.

**TEMPORARY VACANCY**

**11.3** A Temporary vacancy, arising in the Estate Committee, from amongst the Nominated Members, may be filled by the appropriate authority.

**POWERS AND RESPONSIBILITIES OF THE ESTATE COMMITTEE**

- 11.4**
- (i) The Estate Committee shall be the principal body of the University, responsible for all activities relating to creation and maintenance of estates, estate planning, physical infrastructure facilities, structural facilities in the University including necessary responsibilities pertaining to construction - civil, mechanical, electrical, etc;
  - (ii) The Estate Committee is empowered to perform such other duties and functions in the matters of creation, acquisition and maintenance of land and buildings of the University from time to time;
  - (iii) The Estate Committee may, by resolution, constitute and appoint any Committee or Committees with such membership on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Estate Committee at any time;

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- (iv) Any other responsibilities that may be assigned by the Board from time to time.

### MEETINGS

**11.5** (i) Ordinary Meetings:

The Estate Committee shall meet as many times as required, but at least three times in year.

(ii) Special Meetings:

The Pro – Chancellor may call for a special meeting of the Estate Committee if necessary.

### QUORUM

**11.6** The quorum for meetings of the Estate Committee shall be at least Six members present and voting at such meeting.

Provided that the presence of either the Pro – Chancellor or any one of the nominees of the sponsoring body, shall always be necessary to form the quorum of any meeting of the Estate Committee.

### DISQUALIFICATIONS FROM MEMBERSHIP OF AN AUTHORITY OR BODY

**12.0** A person shall be disqualified from being a member of any of the Authorities or Bodies of the University as and when the nominating body / person were to form an opinion, in writing, that the Member of the authority or body is unfit to hold the post if he or she:

- (i) Is of unsound mind and stands so declared by a competent court; or
- (ii) Is an un-discharged insolvent; or
- (iii) Has been convicted of any offence involving moral turpitude;
- (iv) Is conducting or engaging himself in activities that are in conflict with the activities of University; or
- (v) The member has behaved in manner which is or is expected to prove to be detrimental to the interests of the University; or
- (vi) Has been punished for indulging or promoting unfair practices; or
- (vii) Has violated any provisions stipulated from, time to time, by any of the Regulatory Authorities and are applicable to the University and/or its Authorities.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



**RULES OF BUSINESS AND MEETINGS OF THE AUTHORITIES**

- 13.0** (i) The Authorities mentioned in section 22 of the Act shall frame respective rules relating to conduct of their meetings and business by them.
- (ii) In exercise of Section 22 and 28 of the Act, University may constitute different committees, authorities, boards, etc. which shall exercise powers and functions in terms of representative committee and they stand automatically dissolved after their tenure or the purpose prescribed is served, whichever is earlier.



**CHAPTER III**

**UNIVERSITY GOVERNANCE – OFFICERS**

**OFFICERS OF THE UNIVERSITY**

**14.0** The following are the Officers of the University:

- (i) The Visitor.
- (ii) The Pro – Visitor.
- (iii) The Chancellor.
- (iv) The Pro – Chancellor.
- (v) The Vice-Chancellor.
- (vi) The Pro – Vice-Chancellor/s.
- (vii) The Registrar.
- (viii) The Finance Officer.

**THE VISITOR**

**14.1** The Visitor of the University is His Excellency the Governor of Karnataka.

**14.2** The Visitor shall have powers set out in Section 13 of the Act, which are mentioned below:

- (i) To call for any paper or information relating to the affairs of the University;
- (ii) On the basis of the information received by the Visitor and if he is satisfied that any order, proceedings or decision taken by any authority of the university is not in conformity with the Act, Regulations or Rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by all the concerned.

**THE PRO – VISITOR**

**14.3** The Pro – Visitor of the University is the Honorable Minister for Higher Education, Government of Karnataka.

**14.4** The Pro – Visitor shall have powers set out in Section 14 of the Act. The pro-visitor shall, when the Visitor is absent, preside at the Convocation of the University for conferring degrees and diplomas.

**THE CHANCELLOR**

**14.5** The Mahatma Gandhi Vidya Peetha Trust, which is the sponsoring Body of the University has appointed Dr. D. Hemachandra Sagar as the first Chancellor of the University as per Section 11 (i) of the Act.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

The first Chancellor shall hold office, for life or until he demits office, whichever is earlier as per Section 15 (2) of the Act.

**14.6** The subsequent Chancellor shall be either the then trustee of the Sponsoring Body; or such other person of eminence of national figure as may be decided by the Sponsoring Body as per Section 15 (3) of the Act. The subsequent Chancellor, so appointed, shall hold the office of Chancellor as determined by the Sponsoring Body as per Section 15 (4) of the Act.

**14.7** The Chancellor of the University appointed by the Sponsoring Body of the University shall be the Chairperson of the Board and also Head of the University.

**14.8** The Chancellor shall have the following powers, namely:

- (i) To function as the Head of the University;
- (ii) To preside at all convocations of the University in the absence of the Visitor or Pro-Visitor;
- (iii) To function as Chairperson of the Board of the University;
- (iv) To appoint, re-appoint or terminate the appointment of the Vice-Chancellor, in accordance with the provisions of the Act and the statutes;
- (v) To nominate a person as a member of the nomination Committee as referred to in Sub – Section (2) of Section 16 of the Act;
- (vi) To pre-approve the appointment of the Pro – Vice-Chancellors, the Deans, the Registrar, the Finance officer and such other officers as provided in these statutes;
- (vii) To nominate two academicians as members on the Board;
- (viii) To appoint the first Pro – Chancellor of the University from among the trustees of the Sponsoring Body;
- (ix) To appoint the first Vice-Chancellor, the first Pro – Vice-Chancellor, the first Registrar and the first Finance officer, as per Section 15 (5) and 46 of the Act;
- (x) To constitute the first Board of Management, the first Finance Committee, the first Academic Council and the first Research & Innovation Council;
- (xi) To pre-approve the Agenda matters in the manner provided for as per Section 15(5)(x) and 31 of the Act;
- (xii) To resolve a conflict (excluding conflicts at a meeting of the Board) in the manner provided in the Act. In the event of there being a conflict, inter-se, between a functionary or body and any other functionary or body of the University, then the

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.

#### THE PRO - CHANCELLOR

**14.9** One of the trustees of the Sponsoring Body may be nominated by the Sponsoring Body as the first Pro - Chancellor of the University.

The subsequent Pro - Chancellor may be either a trustee of the Sponsoring Body or such other person of eminence as decided by the Sponsoring Body.

**14.10** The Pro - Chancellor shall have the following powers:

To oversee the Administration and financial matters of the University and to report to the Chancellor and the Board on the progress being made by the University towards achievement of any strategic and long term plans approved by them from time to time.

#### THE VICE-CHANCELLOR

**14.11** (i) The first Vice-Chancellor shall be appointed by the Chancellor as per Section 46(1);

(ii) The subsequent Vice-Chancellor/s shall be appointed by the Chancellor following the process as defined in Section 16 of the Act, and on such terms and conditions as per the contract of appointment;

(iii) The Vice-Chancellor shall hold the office for a period of three years from the date of assumption of the office or till superannuation, whichever is earlier and may be renewed for such further period of three years as per Section 16 (1) of the Act;

(iv) The Vice-Chancellor shall be a whole time salaried, principal executive and academic officer of the University.

**14.12** Powers, Duties and Responsibilities:

The Vice-Chancellor shall have the following powers, duties and responsibilities:

(i) To exercise general supervision and control over the affairs of the University and give effect to the decisions of the Authorities of the University;

(ii) To form / constitute committees / groups / panels / bodies, deemed necessary for obtaining competent / expert advice and / or recommendations on various issues / matters of the University. The said committees / groups / panels / bodies shall automatically stand dissolved on completion of their tenure or on completion of the task assigned, whichever is earlier;

(iii) To delegate to any of the Pro - Vice-Chancellors / Officers, to be in-charge of the position of the Vice-Chancellor, temporarily;

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- (iv) To initiate steps to appoint a new Vice-Chancellor as per Section 16 (1) & (2) of the Act, in case of permanent vacancy of the position;
- (v) The Vice-Chancellor shall exercise such other powers and perform such other duties as directed by the Board and / or as may be laid down by the Act, Statutes or Rules;

#### THE PRO - VICE-CHANCELLOR/S

- 14.13** The Vice-Chancellor may appoint upto a maximum of three Pro - Vice-Chancellors with the prior written approval of the Chancellor. The Pro - Vice-Chancellors, so appointed, will have designated areas of responsibility and shall hold office for such periods, as the Chancellor and Vice-Chancellor shall determine or deem fit.
- 14.14** However, the first Pro - Vice-Chancellor shall be appointed by the Chancellor as per Section 46 of the Act.
- 14.15** The Pro - Vice-Chancellor/s shall normally have a tenure of three years initially, which is renewable or revocable earlier by the Vice-Chancellor. The terms and conditions of employment of the Pro - Vice-Chancellor/s shall be those contained in his or her contract of employment.
- 14.16** (i) The Pro - Vice-Chancellor/s shall assist and exercise duties assigned to them by the Vice-Chancellor and take up such responsibilities as assigned to them from time to time;
- (ii) The actions taken by the Pro - Vice-Chancellor/s in furtherance of their functions shall be subject to the approval of the Vice-Chancellor and in the absence of the Vice-Chancellor shall be subject to the approval of the Chancellor

#### THE REGISTRAR

- 14.17** The Registrar shall be appointed by the Chancellor in the manner provided as per Section 19 of the Act. However, the First Registrar shall be appointed by the Chancellor as per Section 46 (ii) of the Act. A search cum selection committee consisting of the following, will recommend a panel of suitable candidates for the position of the Registrar, to the Chancellor.
- |       |   |             |
|-------|---|-------------|
| (i)   | The Pro - Chancellor                                | Chairperson |
| (ii)  | The Vice-Chancellor                                 | Member      |
| (iii) | One nominee of the Board                            | Member      |
| (iv)  | One nominee of the Chancellor                       | Member      |
| (v)   | One outside expert nominated by the Vice-Chancellor | Member      |

- 14.18** The terms and conditions of employment of the Registrar shall be as per those

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

contained in his contract of employment.

- 14.19** The Registrar shall be the whole time salaried officer of the University and the principal administrative officer of the University.
- 14.20** The Registrar shall have a tenure of three years initially, which is renewable for further term/s.
- 14.21** If the office of the Registrar falls vacant temporarily, the said duties shall be assigned to any other officer by the Vice-Chancellor with the approval of the Chancellor.
- 14.22** The Registrar shall have the following powers and responsibilities:
- (i) Shall be the custodian of all assets, records, common seal, agenda and minutes of authorities / committees / Boards, and all legal documentation and records of the University;
  - (ii) Shall be responsible for all official correspondence, within/outside the University with the approval of the Vice-Chancellor;
  - (iii) Shall assist the Vice-Chancellor to give effect to various decisions of authorities of the University and follow-up action thereon;
  - (iv) Shall represent the University in all suits and legal proceedings involving the University and authenticate relevant documents in this regard, as per Section 4(6) of the Act;
  - (v) To publish the Calendar, notifications, legislation and official records of the University as required by the status, regulation of the Board.

#### **FINANCE OFFICER**

- 14.23** The Vice-Chancellor shall appoint the Finance Officer with the prior written approval of the Chancellor in the manner provided as per Section 20 of the Act.
- 14.24** However, the first Finance Officer shall be appointed by the Chancellor as per Section 42 (ii) of the Act.
- 14.25** A search cum selection committee consisting of the following, will recommend a panel of suitable candidates for the position of the Finance Officer.
- |       |   |             |
|-------|---|-------------|
| (i)   | The Pro – Chancellor                                | Chairperson |
| (ii)  | The Vice-Chancellor                                 | Member      |
| (iii) | One nominee of the Board                            | Member      |
| (iv)  | One nominee of the Chancellor                       | Member      |
| (v)   | One outside expert nominated by the Vice-Chancellor | Member      |

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



- 14.26 The terms and conditions of employment of the Finance officer shall be those contained in his contract of employment.
- 14.27 The Finance Officer shall be the whole time salaried officer of the University and the principal financial officer.
- 14.28 The Finance Officer shall have a tenure of three years initially, which is renewable for further term/s.
- 14.29 If the office of the Finance Officer falls vacant temporarily, the said duties shall be assigned to any other officer by the Vice-Chancellor with the approval of the Chancellor.
- 14.30 The Finance Officer is responsible for the administration of the financial affairs of the University.
- 14.31 The Finance Officer shall have the following powers, duties and responsibilities:
- (i) Shall assist the Vice-Chancellor in all matters relating to finance and take-up related responsibilities;
  - (ii) Shall assist the Vice-Chancellor to give effect to relevant decisions taken by various authorities of the University;
  - (iii) To exercise general supervision over the funds of the University and provide advice on financial policy of the University;
  - (iv) To be responsible for the preparation of the annual accounts and budget of the University and for their presentation to the relevant Authorities;
  - (v) To perform such other financial functions as are assigned to him by the Board, Board of Management, the Finance Committee or the Vice-Chancellor;
  - (vi) Shall be the custodian of all investment related documents and take steps to safeguard them.

#### **THE DEANS OF SCHOOLS**

- 14.32 Each of the schools within the University shall be headed by a Dean.
- 14.33 The Deans of Schools shall be appointed by the Vice-Chancellor, from amongst the fulltime Academic Staff in the School/s concerned, with the prior written approval of the Chancellor and in the manner provided as per Section 18 of the Act.
- 14.34 The tenure of the Dean of the School shall be three years.
- 14.35 The Deans of the Schools, are responsible for the administration and academic affairs of

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

the respective Schools in consultation with the Vice-Chancellor.

- 14.36** In addition to any other powers and duties conferred or entrusted to a Dean by the Vice-Chancellor the Dean:
- (i) Is responsible for the conduct and maintenance of standards of teaching and research in the School;
  - (ii) Shall provide effective leadership and guidance in the policy making, curriculum planning and in the implementation of the Faculty and University policies within the School;
  - (iii) Oversees the academic educational, research and administrative business of the faculty/ School and its departments;
  - (iv) Is responsible for curriculum delivery, project work, group work, assessment and announcing of grades of all programmes offered by the University;
  - (v) Shall discharge the responsibilities associated with various programmes including M.Phil / Doctoral programmes.

#### DEAN OF RESEARCH

- 14.37** The Dean of Research shall be appointed by the Vice-Chancellor, from amongst the whole time academic faculty, with the prior written approval of the Chancellor.
- 14.38** A search cum selection committee consisting of the following, recommend a panel of suitable candidates for the position of the Dean of Research, to the Vice-Chancellor.
- |       |   |             |
|-------|---|-------------|
| (i)   | The Pro - Chancellor                                | Chairperson |
| (ii)  | The Vice-Chancellor                                 | Member      |
| (iii) | One nominee of the Board                            | Member      |
| (iv)  | One nominee of the Chancellor                       | Member      |
| (v)   | One outside expert nominated by the Vice-Chancellor | Member      |
- 14.39** The Dean of Research shall be the whole time salaried officer of the University and the principal research officer.
- 14.40** The Dean of Research shall have a tenure of three years initially, which is renewable for further term/s.
- 14.41** The Dean of Research shall act as the Head of the Innovation and Research Activities of the University.
- 14.42** Duties and Responsibilities:
- (i) The Dean of Research shall assist the Vice-Chancellor in all matters relating to

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



policies on research, innovation, entrepreneurship, intellectual property issues, etc.;

- (ii) He shall act as the interface between University and external funding organizations / government bodies in furtherance of goals and vision of University.

#### CONTROLLER OF EXAMINATIONS

- 14.43** The Vice-Chancellor may appoint the Controller of Examinations with the prior written approval of the Chancellor as per Section 12(viii) of the Act.
- 14.44** A search cum selection committee consisting of the following, recommend a panel of suitable candidates for the position of the Controller of Examinations, to the Vice-Chancellor.
- |       |   |             |
|-------|---|-------------|
| (i)   | The Pro – Chancellor                                | Chairperson |
| (ii)  | The Vice-Chancellor                                 | Member      |
| (iii) | One nominee of the Board                            | Member      |
| (iv)  | One nominee of the Chancellor                       | Member      |
| (v)   | One outside expert nominated by the Vice-Chancellor | Member      |
- 14.45** The terms and conditions of employment of the Controller of Examinations shall be those contained in his contract of employment.
- 14.46** The Controller of Examinations shall be a fulltime salaried officer of the University and the principal officer in-charge of examinations and administration of examination activities of the University.
- 14.47** The Controller of Examinations shall have a tenure of three years initially, which is renewable for further term/s.
- 14.48** If the office of the Controller of Examinations falls vacant temporarily, the said duties shall be assigned to any other officer by the Vice-Chancellor with the approval of the Chancellor.
- 14.49** He shall be the custodian of examination related material, frame schedule of examinations, assist committees, issue appointment orders to examination staff / examiners, announce results and shall perform such other duties which may be assigned by the Vice-Chancellor in carrying out provisions of Act, Statutes, Ordinances, Regulations relating to examinations.

**CHAPTER IV**

**OPERATION AND MAINTENANCE OF FUNDS**

- 15.0** The University shall establish the Statutory funds as per the provisions of the Act.  
Permanent Statutory Endowment Fund;  
University Endowment Fund;  
General Fund and  
Development Fund which shall be operated as per the provisions of the Act.
- 15.1** In addition to these funds University with authorization from Board through the Finance Committee, may create and operate additional funds, from time to time.

**OPERATION OF FUNDS**

- 15.2** The Finance Committee shall seek approval from the Board for formulating rules / guidelines to operate, maintain and monitor funds of the University. The Chancellor may constitute a fund investment committee as a sub-committee of the Finance Committee, for effective investment of funds available.
- 15.3** The Chancellor shall appoint a Chartered Accountant or a firm of Chartered Accountants, to undertake statutory audits of the University, whose terms and conditions of appointment shall be decided by the Board. The tenure of the auditor shall initially be for a period of one year, which may be renewed subsequently.
- 15.4** The Chartered Accountant or the firm of Chartered Accountants, shall finalize the annual accounts, balance sheet, audit report and other statutory reports for submission to the Board for consideration and approval. The Finance Officer shall assist in preparation of the mentioned reports.
- 15.5** The statutory reports will be forwarded to the Visitor and the Government along with the observations of the Board on or before the prescribed date/s.
- 15.6** The Chancellor may consider appointing an internal auditor to conduct periodic and / or concurrent audit of accounts and financial transactions.
- 15.7** The Board may constitute an independent audit committee for due diligence for ensuring confirmation to regulatory requirements.
- 15.8** The Board is authorized to create other practices and procedures of operation of University finances.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**CHAPTER V**

**ADMISSION, FEE AND OTHER STUDENT MATTERS**

- 16.0** On the recommendations of the Academic Council and the Board of Management, the number of student's intake in any of the Academic programmes shall be fixed by the Board from time to time, whenever required.  
However, the intake fixed, shall be subject to norms of National Regulatory Authorities.

**ADMISSIONS**

- 16.1** Admissions to the various Academic programmes of the University shall be governed as prescribed in the regulations and guidelines formulated for individual programmes.
- 16.2** The University may conduct its own entrance examination or utilize the results of other recognized competitive entrance examinations, or make direct admissions as approved by the Board from time to time.
- 16.3** University may admit students from both within India and outside India by formulating necessary regulations.
- 16.4** The Academic programme requirements for the Degree, Diploma, and certification in different programmes shall be as per the Regulations framed by the University and approved by the Board.
- 16.5** Nomenclature for the Degrees and other academic distinctions of the University shall be as prescribed by the Board and as per Regulatory Authorities.

**FEE**

- 16.6** The Fee chargeable for the seats in the Academic programmes reserved for students from Karnataka in the University as per, Section 9, shall be regulated by the Fee Regulations Committee or as specified by the Government.  
The fee for the other seats of the programme of the University will be fixed as recommended by the Finance Committee and approved by the Board.

**INSTITUTION OF FREESHIP / SCHOLARSHIP / FELLOWSHIP**

- 16.7** The Board is authorized to University fellowships, studentships, freeships, scholarships and other such benefits to the students as per the regulations and guidelines for this purpose.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**INSTITUTION OF AWARDS / MEDALS / PRIZES**

- 16.8** The Board is authorized to University Awards, Prizes, Medals and other such benefits to the students / faculty / staff and others as per the regulations and guidelines for this purpose.

**MAINTENANCE OF DISCIPLINE AMONGST THE STUDENTS**

- 16.9** Appropriate regulations and guidelines shall be formulated for the maintenance of the discipline amongst the students of the University.
- 16.10** Appropriate regulations or guidelines shall be formulated for the conditions of Residence of the students of the University as well as the discipline and structure of the residence.

**CONFERRING OF DEGREE**

- 16.11** The University shall have the power to award degrees and other academic distinctions to students and others who fulfill requirements of such awards in accordance with the regulations or guidelines approved by Academic Council and the Board of Management.
- 16.12** These degrees and other academic distinctions shall be awarded at a convocation and / or other occasions, as per regulations and / or guidelines formulated.
- 16.13** The University shall have the power to confer Honorary Degrees and Fellowships which will be recommended by the Academic Council with the consent of the Board and approved by the Chancellor.
- 16.14** Such conferring of Honorary Degree / Awards / Fellowships shall be made at a regular or a special convocation or event as may be decided by the Board.

**WITHDRAWAL OF DEGREE**

- 16.15** The Academic Council by a special resolution passed by majority of 2/3 of members voting may recommend to the Board for the withdrawal of any degree / academic distinction conferred to any student/person by the University for good and sufficient cause. The Board shall discuss the recommendations of the Academic Council before arriving at a final decision.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

CHAPTER VI

APPOINTMENTS AND SERVICE CONDITIONS

- 17.0 All the positions in the University shall normally be filled through advertisements and shall be open to persons irrespective of caste, religion, class, creed, gender or nationality.
- 17.1 The Board however, shall have the powers to decide on the recommendations of the Vice-Chancellor, that one or more positions be filled by invitation from amongst the academic staff and employees of the University following the regulations created for the purpose.
- 17.2 The University shall have powers (through the Board of Management) to relax prescribed qualifications and conditions, when it is considered appropriate.
- 17.3 All appointments other than those authorized to be made by the Vice-Chancellor, shall be made by the Board on the recommendations of the Board of Management through Selection Committees constituted as prescribed.
- 17.4 Appropriate regulations shall be formulated indicating the cadre and recruitment rules and guidelines for service conditions for all the positions / employees of the University and which shall be approved by the Board.

SELECTION COMMITTEE

- 18.0 The committees for filling the various positions of the University will be as mentioned below.

FOR PROFESSORS, ASSOCIATE PROFESSORS AND EQUIVALENT POSITIONS

- |      |       |   |                  |
|------|-------|---|------------------|
| 18.1 | (i)   | The Vice-Chancellor                     | Chairperson      |
|      | (ii)  | One External Expert                     | Member           |
|      | (iii) | Dean of concerned School                | Member           |
|      | (iv)  | Chairperson of the concerned Department | Member           |
|      | (v)   | One Nominee of the Chancellor           | Member           |
|      | (vi)  | The Registrar                           | Member Secretary |

FOR ASST. PROFESSORS AND EQUIVALENT POSITIONS

- |      |       |   |                  |
|------|-------|---|------------------|
| 18.2 | (i)   | The Vice-Chancellor                     | Chairperson      |
|      | (ii)  | One External Expert                     | Member           |
|      | (iii) | Dean of concerned School                | Member           |
|      | (iv)  | Chairperson of the concerned Department | Member           |
|      | (v)   | The Registrar                           | Member Secretary |

As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020



**FOR TECHNICAL, SCIENTIFIC AND OTHER PROFESSIONAL POSITIONS**

<b>18.3</b>	(i)	The Vice-Chancellor or his nominee	Chairperson
	(ii)	One Nominee of the Vice-Chancellor	Member
	(iii)	Dean of concerned School	Member
	(iv)	Chairperson of the concerned Department	Member
	(v)	The Registrar	Member Secretary

**FOR NON - TEACHING POSITIONS**

<b>18.4</b>	(i)	The Vice-Chancellor or his nominee	Chairperson
	(ii)	Head of the concerned Administrative Unit	Member
	(iii)	One member nominated by the Vice-Chancellor	Member
	(iv)	The Registrar	Member Secretary

**18.5** For any other positions, not covered by the above, the Vice-Chancellor is authorized to constitute such Selection Committee as considered appropriate.

**18.6** The Vice-Chancellor may at his discretion constitute Adhoc Selection Committee/s for filling up of positions on Contract basis or on invitation basis.

**18.7** The Chairperson of the Selection Committees may invite one or more additional experts or members to assist the Selection Committees.

**18.8** The qualifications and the relevant terms and conditions for the different positions shall be as prescribed by cadre and recruitment rules / regulations. In case they are not specified, the Board of Management is empowered to prescribe.

**18.9** For Adhoc and Temporary Positions:  
In case of positions to be filled by advertisement process, terms and conditions of positions shall be advertised by the Registrar or equivalent rank officer and all applications received within the specified dates shall be considered by the Selection Committee. However, the Selection Committee for sufficient reasons, may consider applications received after the specified date.

**18.10** Appropriate regulations and / or guidelines shall be formulated for filling up of positions by promotion and / or promotions on individual basis from among the employees of the University.

**18.11** No Act or proceedings of a Selection Committee shall be called in question on the ground of absence of any member/s of the Selection Committee.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

- 18.12** All appointments made in the University shall be reported to the Board in its subsequent meeting.
- 18.13** The terms and conditions of the services of all the categories of employees of the University shall be as per the service rules, regulations and / or guidelines, as prescribed.
- 18.14** The University through its Board, shall have the powers to create – Chair Professorships, Honorary Professorships, Adjunct Professorships or other equivalent positions from the University funds or through external endowments and use funds for creating, funding such positions fully or partially as approved by the Board and regulated by the appropriate regulations.
- 18.15** The University through its Board, may make joint appointments between Schools and / or Departments and / or adjunct faculty or distinguished or emeritus faculty or equivalent positions, keeping in view the needs of the University. The Board shall frame appropriate guidelines for such appointments from time to time as required.
- 18.16** The University through its Board can also make joint appointments of faculty who could share their time within the country or outside the country on terms and conditions as specified by the Board.
- 18.17** All employees of the University shall be governed by Conduct and Discipline Rules of the University to be formulated as per the regulations made and which shall be circulated to them from time to time.
- 18.18** The University shall adopt or make appropriate seniority guidelines for different purposes from time to time.
- 18.19** The benefits, facilities and service conditions for the eligible employees of the University and the positions held by them, shall be as per regulations framed by the University from time to time.
- 18.20** The Board shall frame the terms, conditions and regulations for faculty and other eligible staff for activities such as Consulting and Entrepreneurship initiatives to promote innovation culture.
- 18.21** Every employee of the University shall be appointed under a written contract with a copy to the employee concerned, as per the Act.
- 18.22** The regulations governing the service conditions of the employees of the University, shall be formulated by the Board of Management and approved by the Board.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



- 18.23** The Vice-Chancellor with the consent of the respective Dean/s will have the powers to transfer any employee of the University amongst Schools. Any employee's dispute arising out of the contract shall be resolved in the manner provided for in the written contract.

## CHAPTER VII

### MISCELLANEOUS AND OTHER PROVISIONS

#### CO-OPERATIONS AND COLLABORATIONS

- 19.0** The University shall be free to seek co-operation and collaboration with or without formal agreements with other universities / institutions of higher learning and / or other organizations and / or industries in India or abroad.
- 19.1** The University may enter into memorandum of understandings detailing the conditions of such collaborations including extent of area of collaboration mutually agreed upon.
- 19.2** The Registrar will be the authorized signatory of all such memorandum of understandings on behalf of University after approval by the Vice-Chancellor.
- 19.3** The University shall frame appropriate regulations and / or guidelines to deal with all such collaborations which may include the financial provisions, grants, transfer of credits for academic work, intellectual property and exchange programmes to be carried out.
- 19.4** All the memorandum of understandings / agreements shall be reported to the Board at its subsequent meeting.

#### GENERAL

- 19.5** All orders and decisions of the University shall be authenticated with the signature of the Registrar or by any other person authorized by the Board in this behalf.
- 19.6** The Registrar may sue / be sued on behalf of the University for any matters concerning and requiring legal procedures.
- 19.7** The Registrar shall be the signatory for all matters and documentation relating to legal procedures.
- 19.8** The Registrar / his nominee in writing, shall be representing the University in any legal proceedings, sign and accept notices on behalf of the University.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

**DELEGATION OF POWERS**

- 19.9** Subject to the provisions of the Act and the Statutes, an Authority or the Officer of the University may delegate in writing, the powers to any other Authority or Officers or person with the approval of the Board or Board of Management as the case may be, subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to rest with the Officer or the Authority delegating such powers.

**RESOLUTION OF DISPUTES**

- 19.10** The Vice-Chancellor shall be responsible for resolution of the disputes and grievances amongst and of the employees / faculty / students of the University.
- 19.11** The Vice-Chancellor may constitute appropriate grievance redressal mechanism for arbitration and / or resolution of such disputes and grievances. Such disputes may be resolved with recommendations of rewards or penalties if any. However, the Chancellor's pronouncement on all such disputes shall be final and binding on all the parties concerned.
- 19.12** Appropriate regulations or guidelines shall be formed for such grievance redressal mechanism.
- 19.13** All disputes amongst the Authorities shall be referred to the Board for redressal. However, the Chancellor's pronouncement on all such disputes shall be final and binding on the resolution of disputes within Authorities.
- 19.14** Appropriate regulations shall be formed including the legal requirements for handling cases of ragging amongst students.
- 19.15** Appropriate regulations shall be formed including the legal requirements for handling cases of sexual harassment.
- 19.16** Appropriate regulations shall be formed including the legal requirements for handling cases of whistle blower provision.
- 19.17** Appropriate regulations shall be formed including the legal requirements for handling cases of discipline amongst students or employees including unethical behavior.
- 19.18** Appropriate regulations shall be formed for meeting the legal requirements from time to time of any human or animal involving research and clinical trials.

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

### TEACHING AND LEARNING

- 19.19** The Academic Council shall frame appropriate regulations and / or guidelines in respect of and in the mode of teaching and learning methods adopted to impart education to the students and others including direct / classroom / online / hybrid / blended or any other mode deemed fit.
- 19.20** The Academic Council may create suitable procedures, structures, guidelines to offer lifelong learning and / or continuing education programmes in the University.

### KNOWLEDGE RESOURCES AND MANAGEMENT

- 19.21** The Board may provide for creation of suitable facilities and processes for knowledge Resource and management of the same, to cater to the needs of all stakeholders of the University and others engaged in academic, management and administrative pursuits. Such facilities shall include those for the process of technology based learning programme and methods in electronic and print form for which appropriate regulations and / or guidelines shall be framed.

### OWNERSHIP AND EXPLOITATION OF KNOWLEDGE

- 19.22** The University shall frame appropriate regulations and / or guidelines regarding safeguarding intellectual property, copy rights and other such provisions and exploitations and sharing of businesses between the University and other stakeholders.
- 19.23** The University shall frame appropriate regulations and / or guidelines regarding consulting and testing activities by the faculty and employees of the University and sharing of the fees so received for such purposes.

### ENTREPRENEURSHIP

- 19.24** The Board is authorized to promote and / or establish entities including registered Societies, Companies and Companies as per Section 8 of the Companies Act and other such entities to promote academic and research excellence, innovation and entrepreneurship.
- 19.25** The University shall formulate appropriate regulations and / or guidelines for such entrepreneurship activities, innovation and incubation facilities for students / faculties / employees of the University.

### RESOURCE MOBILIZATION

- 19.26** The University may raise resources from different sources such as contributions, donations, entrepreneurship royalty, consulting, continuing

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

education programmes and such other means from India and / or abroad.

- 19.27** The University through its Finance Committee shall be free to create and operate its own funds wherever necessary to do so and manage these funds through appropriate structured systems.

#### **FURTHERANCE OF THE OBJECTS OF THE UNIVERSITY**

- 19.28** The University shall have powers to start new entities and / or programmes of studies for the enhancement of higher education and / or other development schemes on its own or in collaboration with institutions and organizations of repute with prior approval of the Board.

#### **DECISIONS OF THE BOARD**

- 19.29** The decisions of the Board on all interpretations and all questions relating to interpretations of Statutes, shall be final and binding.
- 19.30** Protection of action taken in good faith: – No suit or legal proceedings shall lie against any official / employee of the University for any actions which is done in good faith or intended to be done in pursuance of the provisions of the Act, Statutes or Rules.
- 19.31** The Board shall have the power to make new or additional Statutes or amend or repeal the earlier Statutes and / or Rules, as per Section 23(5)(v) of the Act.

#### **DEPARTMENTS, SCHOOLS, CENTRES DIVISIONS, & OTHER UNITS**

- 19.32** The University may from time to time create, continue, combine or close down any academic units such as departments, schools, research or other centres including service centres, divisions on the recommendation of the Academic Council, concurrence by Board of Management and approval by the Board of Governors.

#### **HEAD OF DEPARTMENT, SCHOOL, CENTRE, DIVISION**

- 19.33** (i) Each Department or School and Centre or Division or similar unit shall be placed in the charge of a Head or Professor-in-Charge who shall be selected and appointed by the Vice-Chancellor from among the academic staff of the University: Provided that when in the opinion of the Vice-Chancellor, the situation so demands, the Vice-Chancellor may himself or herself take temporary charge of the Head or place it under the charge of the Pro Vice-Chancellor or an academic staff from another department for such period as the Vice-Chancellor may decide

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

in each case from time to time.

- (ii) The Head shall be responsible for the activities under his or her charge subject to the direction and general control of the Vice-Chancellor.
- (iii) It shall be the duty of the Head to see that the teaching, research and development, administrative and other activities and the decisions of the Authorities of the University and of Vice-Chancellor are faithfully carried out. He or She shall perform such other duties as may be assigned to him or her by the Vice-Chancellor from time to time.

#### **INSTITUTION OF FELLOWSHIPS, SCHOLARSHIPS, ASSISTANTSHIPS, MEDALS AND PRIZES**

- 19.34**
- (i) The Board may institute from time to time Fellowships, Scholarships, Assistantships, Medals and Prizes for awarding them to its students at undergraduate, postgraduate, research and post-doctoral and other levels.
  - (ii) The University shall decide the value, number and conditions of award for each of them from time to time.
  - (iii) In addition to the funds of the University, for the Above Mentioned Purposes, funds received from donations may also be utilized.

#### **FEES AND OTHER CHARGES PAYABLE BY THE STUDENTS**

- 19.35**
- (i) The students admitted to the various programmes shall pay tuition fees at the time of first admission and thereafter every academic year for pursuing the programme to which he or she is admitted, as may be prescribed by the Board as per the policy decided by the Council from time to time.
  - (ii) The Vice-Chancellor shall decide in consultation with the Board of Management, the eligibility and guidelines for administering the Merit-Cum-Means assistance to the meritorious students.

#### **HOSTELS, HALLS OF RESIDENCE AND WARDENS**

- 19.36**
- (i) All the students, namely, under-graduate, post-graduate and research scholars shall reside in the Halls of Residence and Hostels built, managed, recognized or otherwise by the University: Provided that in exceptional cases, the Vice-Chancellor may permit a student, scholar or fellow to reside outside the campus of the University on such condition as may be laid down from time to time for this purpose

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**



- (ii) Every resident in the Halls and Hostels shall abide by the rules laid down by the wardens with approval of Vice-Chancellor for the purpose.
- (iii) For each Hall and Hostel, there shall be a warden and such number of associate wardens and other staff as may be determined by the Vice-Chancellor from time to time.
- (iv) The offices of warden and associate warden shall be held by the members of the faculty of the University. The appointments shall be made by the Vice-Chancellor for such period as he or she may decide.
- (v) Wardens and associate wardens shall be paid such allowances and provided such facilities as may be approved by the Board from time to time.
- (vi) The Board may decide to create such coordinating facility for the Hostels and Halls of Residence as may be necessary.
- (vii) The conditions of residence of students, levying of fees for residence and of other charges as also the management of the Halls of Residence and Hostels shall be in accordance with the rules approved by the Vice-Chancellor.

#### **CONFERMENT OF HONORARY DEGREES**

- 19.37** (i) All the proposals for the conferment of honorary degrees shall be made by the Academic Council / Board of Management and shall require the assent of the Board of Governors before submission to the Chancellor for confirmation.
- (ii) Whenever it is necessary, the Chairman of the Board of Governors may submit, on behalf on the Board of Governors, such proposal to the Chancellor.

#### **WITHDRAWAL OF DEGREES**

- 19.38** (i) The Board of Management, with the approval of Board of Governors, may by a special resolution passed by a majority of not less than two-thirds of the members present and voting, recommend to the Board, the withdrawal of any degree or academic distinction conferred on or any certificate or diploma granted, to any person by the University for good and sufficient reason : Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such resolution should not be passed and until his objection, if any, and any evidence he may produce in support of them,

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

have been considered by the Board of Management.

- (ii) The Board of Governors shall consider the recommendation of the Board of Management and pass final orders relating to the withdrawal or otherwise of the degrees, diplomas, certificate or the academic distinction as the case may be.

#### **PROMOTION OF ENTREPRENEURIAL INITIATIVE**

- 19.39**
- (i) The University may promote faculty and students' participation in Entrepreneurial and similar activities.
  - (ii) The Board may frame suitable rules providing flexibility for such promotional activities.

#### **KNOWLEDGE, RESOURCES AND MANAGEMENT**

- 19.40**
- (i) The University may provide for creation of suitable facilities for Knowledge, Resources and Management purposes to cater to the needs of the academic staff, students, researchers and others engaged in academic, management and administrative pursuits including the process of Technology Enhanced Learning Programmes, through contemporary means and methods in electronic and print form.
  - (ii) The University while providing suitable facilities and structure may also lay down the norms and necessary guidelines for this purpose.

#### **RESOURCE MOBILIZATION AND CORPUS OR ENDOWMENT FUND**

- 19.41**
- (i) The University may raise its own resources from different sources such as Consultation, Donations, Continuing Education, and Distance Education, so that some of its additional needs may be met from such funds.
  - (ii) The University may create its own Corpus Fund or Endowment to credit donations, wherever necessary to do so, savings from different funds and sources, and manage the funds through a structured system.
  - (iii) The Board of Management, with the approval of Board of Governors, may create such suitable structures for the aforesaid purpose as it may deem appropriate with due accountability.

#### **CONTINUING EDUCATION PROGRAMMES**

- 19.42** The Academic Council, with the concurrence of Board of Management and the approval of Board of Governors, may create suitable structures and procedures to offer Continuing Education Programmes by the University. It

**As Approved in 14<sup>th</sup> BOG Meeting, held on 03.09.2020 & Notified on 02.11.2020**

may lay down suitable norms and guidelines in this regard.

**TECHNOLOGY ENHANCED LEARNING PROGRAMMES**

- 19.43** The Board of Management, with the approval of Board of Governors, may create suitable structures and procedures to promote Technology Enhanced Learning Programme and also the Board of Governors may lay down necessary norms and guidelines in this regard.

**CREATION OF ENTITIES TO PROMOTE ACADEMIC AND RESEARCH EXCELLENCE**

- 19.44** The Board of Management, with the approval of Board of Governors, may lay down suitable norms and guidelines for establishing entities such as Special Purpose Vehicle (SPV), under section 8 of the Companies Act, 2013 and Societies Registration Act, 1860 (21 of 1860) to promote Academic and Research Excellence.

**INTERPRETATION OF THE STATUTES**

- 19.45** The decision of the Board of Governors on all questions relating to the interpretation of these First Statutes and the provisions therein shall be final and binding.



## **Dayananda Sagar University**

SHAVIGE MALLESHWARA HILLS  
KUMARASWAMY LAYOUT  
BENGALURU – 560 111, KARNATAKA  
Web : [www.dsu.edu.in](http://www.dsu.edu.in)