



DAYANANDA SAGAR
UNIVERSITY

DSU/EXAM/CIR/483/2025-25

26/12/2025

CIRCULAR

**Re-Valuation/Photocopy of BBA/ B.Com 5th semester theory examinations
December 2025**

Students interested may apply for Re- valuation/Photocopy of his / her answer booklet for any credit courses (Subject) other than Drawing, Practical's or Audit Courses, on an application in the prescribed format, along with the fee of Rs. 1000/ Subject for Re-valuation and Rs.500/ booklet for Photocopy, subject to the following condition:

- (i) If the marks awarded in revaluation are lesser than the original marks, then the original marks will be retained.
- (ii) If the marks awarded in revaluation marks is higher than the original marks up to 15 marks, then the revaluation marks will be awarded to the students.
- (iii) If the marks awarded in revaluation marks is more than 15 marks than the original marks, then the answer script is sent to a third valuator for further valuation and the average of higher of the two is awarded to the student.

Last Date for applying is **31st December 2025 for BBA/ B.Com 5th semester theory examinations**

Application for Re-valuation need to be done in ERP and the steps are as follows:

STEP 1: Go to Result in the EXAM Menu in the Student Login and select the Examination.

STEP 2: Click on Apply for Rechecking / Reassessment and click on Show.

STEP 3: Select Courses you want to apply and click on Paynow.

STEP 4: Complete the Payment Process by following the indicated steps accordingly.


Controller of Examinations

To,

Deans of Concerned Schools- for needful.

Copy to:

P.S to Vice Chancellor/ P.S to Registrar/ CFO, DSU.

Prof. B S Satyanarayana, Ph.D
Vice Chancellor
Dayananda Sagar University
HAROHALLI