

DAYANANDA SAGAR UNIVERSITY
HAROHALLI – 562112

Date:

To,
The Chief Librarian
DSU- Harohalli

Sir,

Sub: Refund of Library Caution Deposit

I _____ student of this college studying in _____ and joined the college in the year _____ under US/Reg.No. _____. I have returned all the library books borrowed, on _____ and I have cleared all the dues. There are no dues to any other departments.

Thanking You,

Yours Faithfully

Address & Contact No. :

(Name & Signature of the Student)

Bank Account No.	Name of the bank/branch Address	RTGS/IFSC Code	MICR Code

For Office Use Only

Particulars	Receipt No.	Amount
1) Library Deposit		
2) College Deposit		
Total		
Less Dues:		
a)		
b)		
Refundable Balance		

Cashier

Accountant

Checked by Library

Chief Librarian

NOTE: Enclose the Following Documents

1. Original Copy of the library caution deposit
2. Cancelled cheque leaf / copy of bank passbook