



To,  
The Principal  
College of Nursing Sciences, DSU  
Devarakaggalahalli,  
Harohalli - 562112

Date:

Madam,

**Sub: Refund of Library Deposit**

I \_\_\_\_\_ student of this college of nursing studying in \_\_\_\_\_ and joined the college during the year \_\_\_\_\_ under USN No. is \_\_\_\_\_. Now I have returned borrowed library books on \_\_\_\_\_ and I have cleared all the dues and there is no dues to any other departments.

Thanking You,

Yours faithfully

Address for correspondence & contact no

\_\_\_\_\_

(Name & signature of student)

Bank A/c No.	Name of the Bank & Branch	IFSC Code	MICR Code

**For Office use only**

Particulars	Receipt No. & Date	Amount
1) Library deposit:		
2) College deposit:		
Total:		
Less dues:		
Refundable balance:		

Cashier

Accountant

Librarian

Principal

**Note: Enclose the following documents**

1. Original copy of the Library Deposit receipt
2. Cancelled cheque leaf or copy of bank account