



Dayananda Sagar
University

SCHOOL OF HEALTH SCIENCES
COLLEGE OF PHYSIOTHERAPY
Shavige Malleshwara Hills, Kumaraswamy Layout, Bangalore-560078

REF No: DSU/ADM/520/2021-22 **Internal Communication**

Date: 25/11/2021

Subject: Code of Conduct during examination

It is informed that to Board members to attend the meeting on 30/11/2021 for the formation of code of conduct during exam. Following members are informed to be present in the in Principal cabin without fail at 10:55 am. The meeting shall begin sharp at 11:00 am.

1. Dr. Vinod Kumar KC
2. Dr. Radhika Chintamani

Principal
College of Physiotherapy
Dayananda Sagar University

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College of Physiotherapy
Dayananda Sagar University
Bangalore 560078



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Reg No : DSU/ADM/532/2021-22

Meetings and minutes

Date: 30/11/2021

- Review of minutes of old meeting
- Code of conduct during examination

Meeting is going to be held in Principal cabin at 11:00 am. Kindly be on time.

Solutions:

- Review was taken on old meetings and misbehavior of students and students. It was noted that no misconduct was seen.
- Code of conduct during exam
 - Internal Assessment exam will start 30 minutes before the scheduled time. In the 30 minutes before scheduled time, 15 minutes is used for seating arrangement and 15 minutes is used for other paper work.
 - No students shall be permitted to enter the examination hall after the first bell ring which is 20 minutes before the scheduled exam time.
 - Students must mandatorily carry ID Cards and Hall tickets before entering the examination hall.
 - Under no circumstances permission will be given to the student to leave the examination hall except emergency.
 - It is ensured that any malpractice performed by students during the examination will be strictly considered and necessary actions will be taken which may include expelling student from giving exam.

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REF No: DSL/ADM/540/2021-22

Internal Communication

Date: 04/04/2022

Subject: Review meeting

It is informed to all the staff to attend the meeting on 06/04/2022 for the orientation about ERP module for Parents in the upcoming Parents teacher meeting. The meeting will also address the staff regarding informing the Code of conduct of college to the parents during the parents teacher meeting. The meeting will commence sharp at 11:00 am, so everyone are expected to be present at the scheduled time.

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Ref No: DSU/ADM/591/2021-22

Meetings and minutes

Date:06/04/2022

- Review from parents teacher meeting about any suggestions and points on the rules and conduct of discipline of the college.
- To check on ERP status about parents module in ERP
- To discuss about the actions needs to be taken if required.

Meeting is going to be held in Principal cabin at 11:00 am. Kindly be on time.

Solutions:

- Class coordinators were called for the meeting to discuss about the students behavior during class and clinical posting as raised by parents in the meeting.
- It was noted by ISPOC-ERP, Dr. Radhika Chintamani, that parents module in ERP is ready to use and parents have already started receiving messages on their phone about absentee of their ward.
- Strict attendance during clinical posting was asked to maintain by each class coordinator.

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